

Notes

APA County Planning Division –Regular Business Meeting
National Association of County Planners – Regular Business Meeting
May 25, 2023

1:00 PM PST / 2:00 PM MST / 3:00 PM CST / 4:00 PM EST

Members Present:

Michelle Fusion
Robert Hill
Stephanie Donahue
Jonathan Buono
Andrew Devereux

(Zoom meeting. All time is CST)

3:00pm- Meeting called to order by Michelle.

3:02pm- Roll Call. Five members were in attendance of the meeting.

3:02pm- Approval of previous Executive Team meeting. Executive Team meeting minutes from April 27th, 2023. Michelle made a motion to approve the minutes as written, Robert seconded the motion. All were in favor.

3:03pm- Chair Report. Michelle mentioned some potential future trainings for Executive Team. She showed the group the member survey and the comments on the survey provided by Andrew. Andrew asked about survey providers, Michelle mentioned that Survey Monkey will likely be used. Michelle mentioned that several members of the leadership team will be stepping down, including Jacqui and Tristan. Stephanie has been nominated for the Secretary position. No one has yet come forward for Chair Elect. Michelle said anyone interested in a position should email her directly.

3:10pm- Finance report from Robert. Robert mentioned that he has submitted claims for the CPD members that attended the APA meeting in Philadelphia. He has also submitted the \$75 claim for the newsletter stipend as well. Unknown if any of the claims have been approved.

3:11pm- Newsletter update by Jonathan. Jonathan mentioned that he will begin working on a summer newsletter. Asked team members to send ideas on planning topics or CPD member spotlights.

3:12pm- Webinar update. Michelle has not heard any updates on webinars or awards. Tim was not present to give an update.

3:12pm- Membership update. Stephanie said she has completed some digital content for new members. Sent all the content to Tristan to review but has not heard back. Stephanie mentioned

that she is ready to distribute out to the CPD member base. Michelle said the division might have a Gmail account to use to distribute and recommends that Stephanie should reach out to Chris to see if she can access the Gmail account.

3:15pm- Education update. Michelle mentioned that Andrea sent an overview of the project she is working on to the team before the meeting. A'ndrea was not present on the call to go over the document. Michelle mentioned any feedback should go directly to A'ndrea.

3:16pm- NACP update. Robert said he is planning to attend the July meeting of NACP and was not able to attend the previous meeting.

3:18pm- Meeting adjourned.

Submitted by Andrew Devereux on May 25th, 2023.