



American Planning Association
County Planning Division

Making Great Communities Happen

Notes

APA County Planning Division – Annual Business Meeting

September 29, 2022

10:00 AM PST / 11:00 AM MST / 12:00 PM CST / 1:00 PM EST

1. Welcome and Call to Order
2. Executive Committee Introductions
 - Michelle Fuson, Jacqui Kamp, Chris O’Keefe, Jesse Zylstra, Carol Johnson, Kier Dirlam, Brandie Metcalf, Andrew Devereaux, Stacey Swanson, Elizabeth Allen, Jim Olson, Jonathan Buono, Mason Ruder, J. Coley, Brian Estabrook, Gail Henrikson, Jesse Zylstra, Peter Conrad, Steven Switzer, Justin Craig, Sean Wilkinson, Andrew Svitek
3. Approval of minutes: July 19, 2022 Executive Committee Meeting
 - Chris made a motion to approve the minutes, Adam seconded. All were in favor
4. Finance Report – Robert Hill, Treasurer
 - Robert will provide at next meeting.
5. Annual Work Plan Overview
 - Michelle provided a presentation on the work plan regarding the following topics:
 - Membership Communications and Engagement – moving from a Google Drive to APA engage
 - NPC 2023 Annual Business Meeting and Awards Ceremony/Reception will be held if possible, but offer virtual options if needed
 - Leadership activities – Chari participates in NPC and leadership meetings
 - Develop membership retention strategy – survey to find interest, promote topics of interest; get feedback from membership on other options
 - APA development plan and division integration with NACO and NACP – collaborate with other division/chapters, support division initiatives; continue partnerships with other divisions; and partnership with NACO and NACP
 - Jack Morgan is current liaison with NACo, but will be moving to another position and will introduce a new liaison for CPD
 - Develop educational info and support APA educational scholarship fund – develop webinars on membership interest; engage academia; support planning education and contribute to awards; work on mentorship program; utilize social media to engage students
6. Presentation of Planning Project Awards
 - Franklin County, Ohio - *Local Food Zoning Code: Recommendations for Implementation of the Local Food Action Plan.*
 - Kyle Ezell and Brian Estabrook presented their project

- Collaboration between Ohio State University and Franklin County
 - Research based – brought in national and local food experts
 - Hybrid form based code based on research with conventional land use tables developed by students
 - Included Case studies with notes on why best practices
 - Focus groups – zoning experts and interest in local food – stress tested the student's research
 - Executive members gave their accolades for the good work
- Ellis County, Kansas - *Ellis County Comprehensive Plan*
 - Justin Craig and Mason Ruder
 - Main goal was to find balance between rural and cities
 - Areas where growth wasn't occurring due to hindrances
 - Executive members gave their accolades for the good work

7. Request to Fill Open Board Positions

- There are opportunities for assisting the newsletter editor and document archives. Contact Michelle if interested.

8. Other Business

- Chris posed the question on figuring out ways to support counties suffering through a natural disaster, such as those communities in Florida
- Michelle mentioned that we could develop goals and policies to assist that effort as it is happening more frequently, i.e. smoke and fire seasons
- Adam also concurred and mentioned the issues of flooding in his county and region
- Chris suggested CPD partnering with another APA division that works in disaster planning/prevention and will look into the opportunity.

9. Comments from Membership

- Adam Calder – new executive member introduced himself
- A'ndrea Paxton – new educational coordinator - new executive member introduced herself and spoke about Cook County's efforts in assisting/supporting local municipalities to have people engage in emergency initiatives to help
- Elizabeth Allen – social media coordinator – introduced herself

10. Adjournment – The meeting adjourned at 10:46 AM PST/11:46 MT/12:46 CT/ 1:45 EST