

Date: February 29, 2024

Time: 1:00 PM PST / 2:00 PM MST / 3:00 PM CST / 4:00 PM EST

IN ATTENDANCE

Executive Committee: Adam Bradford, Stephanie Donahue, Michelle Fuson, Robert Hill

Leadership Committee: Chris O'Keefe, Allan Calder, Grace Blanchard, Royce Maniko

Members: Sharon Peterson, Aldrin Udasco, Jeffrey Tyndall

APPROVAL OF MINUTES

The minutes from January 25th, 2023, Annual Meeting were approved.

BOARD


Chair Report by Adam Bradford: Learning Google Workspace, sent out meeting invite, perhaps interested in other email programs such as MailChimp, Constant Contact, etc. Adam is on the communications committee for APA Divisions. He thinks this has been beneficial to his understanding of the communications needs of the County division. He finds himself confronting difficulties with Google Meet, seeking out alternatives such as Microsoft. Discusses communications grant as a possible avenue.

Finance Report by Andrew Devereux via Adam Bradford: The latest number provided by APA for our equity position is \$21,915.59. This number was last updated for year end 2023 and not reflective of the latest disbursement requests. Since the beginning of 2024 he has approved and submitted two disbursement requests: \$150.00 to APA Ohio for the Planning Webcast Series and \$12.00 to Squarespace to support the google workspace/online activities (domain apacounty.org). Please let him know when plans for NPC are finalized, and further disbursements need to be made. He will not be able to attend the conference, but will offer as much support as he can from afar.

DIVISION BUSINESS

National Planning Conference: Reception planning has been difficult for Adam. There are options for bars/restaurants around the conference and advertising is possible. Sat 11am and Sun 2pm for County booth. Monday might be an option as well. Adam will host the booth; Chris might be available to help. Nothing ordered currently in regard to promotional materials. Adam will discuss it with Chris. Adam believes the awards should be more coordinated and wanted to consider focusing on Denver 2025. Chris O'Keefe understands the difficulties. He suggests having a joint division reception with the Environmental Resources division. Chris will connect with the other division and follow up with Adam. Chris suggests a promotional card with a QR code. Stephanie can produce the promotional materials.

Future Meetings: Adam will send out the meeting time poll created by Stephanie.



Bylaw Update: Michelle brought up bylaw updates. Adam has not asked APA for an update and anticipates a discussion soon.

LEADERSHIP TEAM

Membership Coordinator: Sharon Peterson introduces herself and expresses interest in the role. Significant experience in county planning and a long-term member of APA. All in favor, motion approved.

Student Committee Coordinator: Aldrin Udasco introduced himself as a Californian high school student interested in planning and would like to contribute. All in favor, motion approved.

NACo Representative Grace Blanchard: New NACo representative, introduces herself. Great experience and happy to discuss how NACo can support APA County members.

Assistant to Newsletter Editor: Martin Laws has expressed an interest in the role. All in favor, motion approved.

Education/Webinar Coordinator: Vacant Roles. Potential candidate interested per Michelle, discuss at next meeting.

Social Media Coordinator by Elizabeth Allen: Not present, no report. Stephanie will follow up with Elizabeth. LinkedIn Group and Facebook account access is through APA. Michelle can help with this access. Aldrin expressed interest in social media assistance.

Other Committee Reports: Jeffrey Tyndall might be interested in a leadership role down the line.

OTHER BUSINESS

Adam Bradford discusses AI and its relevancy to county planning. Rutgers professor could speak on a webinar. Adam also discusses flood mitigation as a potential topic for APA County committee projects. Adam can provide resources if anyone is interested. Stephanie can help with logistics and appreciates that Adam has found a speaker.

Allan Calder discusses battery energy storage systems. Cited Ohio Webcast Series' abundant resources while producing model ordinance. Suggests asking Ohio Webcast Series to reproduce webcast regarding energy storage. Allan will send Adam information.

Chris O'Keefe discusses state efforts regarding affordable housing and ADUs, as well as ordinances that bisect transportation lines. Chris led a discussion about Colorado ordinance changes, Adam remarked about New Jersey updates, Jeffrey shared Tennessee's perspective, while Michelle discussed her perspective from Idaho. Allan brings up Minneapolis as an example. Stephanie will create a shared folder for sharing resources and send it out to meeting attendees.

ANNOUNCEMENTS

Motion to adjourn was made at 2:09 PM PT and was passed unanimously.

NEXT MEETING

Date: March 28, 2024

Time: 1:00 PM PST / 2:00 PM MST / 3:00 PM CST / 4:00 PM EST