



American Planning Association  
**County Planning Division**

*Making Great Communities Happen*

# **Annual Joint Meeting APA – County Planning Division and National Association of County Planners**

Sunday, April 15, 2012  
Los Angeles, CA

## **1. Call to Order**

Chair Judy Francis convened the Joint Annual Meeting at 11:58 am, Pacific Time.

## **2. Roll Call**

Officers present were Judy Francis, Robert Hill, Tim Brown, Mike Kayes, Charlie Compton and Joe Scorcio. Dennis Sandquist, Mike Harper, James Davenport, Royce Maniko and Keith Cubic were excused. A quorum was confirmed. 21 members and guests were in attendance (signup sheet attached).

## **3. Minutes of the March 7, 2012 Teleconference**

Brown moved, seconded by Hill to approve the minutes as presented. Motion was approved.

## **4. Finance Report**

Chair Francis presented Treasurer Harper's financial reports (copy attached). Membership in APA has fallen below the 40,000 level. Overall APA division participation has had a corresponding reduction from 11,000 to 7,000 members. She presented information regarding new changes in the APA financial structure, including real-time rebates to divisions, and elimination of individual bank fees. APA administration will handle all the accounts, cut checks, etc facilitating less duplication by the various division treasurers. These measures will help, but overall revenue and member participation needs to increase. Francis encouraged all present to consider being involved in activities, including leadership, website coordinating, writing newsletter articles and planner profiles, sponsorship efforts, etc. Scorcio moved and Brown seconded to accept the financial report. The motion passed unanimously.

## **5. Presentation of Planning Awards**

Chair-Elect Brown, head of the Awards Committee summarized the overall awards program. He commended the work of the other committee members; Maniko, Sandquist and Kayes. Brown indicated that the Awards Committee reviewed 12 applications in the five possible categories and the Board concurred in recognizing the following three award winners in 2012:

Award of Merit:

- Westchester County, New York in the Best Practices category for their *Homeseker Website*.

Awards of Excellence:

- Charlotte-Mecklenburg County, North Carolina in the Small Area/Special Area Planning category for the *Elizabeth Area Plan*.
- Montgomery County, Pennsylvania in the Best Practices category for their *Model Ordinance Series*.

A short presentation summarized each award winning program, and representatives of each program were provided an opportunity to provide additional comments and to answer questions. Congratulations were extended to all the winners.

#### 6. Other Business

Francis provided a recap of the three sessions at the APA Conference being presented by the County Planning Division and/or its members. She encouraged other members to attend if possible and to consider submitting session proposals for the upcoming NACo Conference in Pittsburgh and next year's APA Conference in Chicago.

Francis and Scorcio led a discussion of the members regarding lower cost and higher attendance options for future CPD Annual Meetings which must be held within the confines of the conference center/hotels and are very expensive. Options discussed included returning to breakfast meetings, staying with the lunch hour session or returning to the last afternoon session. The last option opens the potential to follow the annual meeting with the membership gathering off-site for drinks and/or dinner. No clear consensus was reached.

Marj Press, the new Divisions Council Chair was introduced and given a few moments to address the CPD members.

#### 7. Next Meeting Date and Time

Francis advised that the next regular meeting will be a teleconference meeting on June 12, 2012 at 2:00 pm Eastern Time (11:00 am Pacific Time).

#### 8. Adjournment

The Joint Annual Meeting was adjourned at 12:50 pm, Pacific Time.