

**APA County Planning Division  
Annual Business Meeting  
Atlanta, Georgia  
April 27, 2014**

**1. Welcome, Call to Order, Sponsor Recognition**

Chair Tim Brown opened the Annual Meeting at 7:20 PM (EDT) and welcomed the members of the APA County Planning Division and the guests in attendance. He recognized and thanked ESRI who once again generously sponsored the Annual Meeting.

**2. Roll Call**

The 11 attendees did self-introductions (signup sheet attached). Executive Committee Members present were Tim Brown, Royce Maniko, Mike Kayes, and Jacqui Kamp. Outgoing CPD Secretary Joe Scorcio was unable to attend at the last moment and was excused. Joe has been an active member of NACP since 1994, was a founding member and the only Secretary of the County Planning Division since it was chartered by APA.

**3. Minutes of April 10, 2014 Teleconference Meeting**

Mike Kayes moved, Royce Maniko seconded a motion to approve the April 10, 2014 Executive Committee meeting minutes. The minutes were approved by acclamation.

**4. Finance Report**

The most recent financial reports were presented. Royce Maniko moved, Mike Kayes seconded a motion to accept the Financial Report. The motion was approved by acclamation.

**5. Performance Evaluation**

Tim commented that APA gave the County Planning Division kudos on the Annual Report, stating that it was well written and that we were meeting all the criteria and in good shape. The Vice-Chair of the Division leadership council specifically told him that the County Planning Division was doing very well on a limited budget.

There was a question from the audience regarding a new NACO representative. Tim explained that we do have a new liaison named Jen Horton. Dennis has been working with Jen to get the same services for our group that were received when James was the liaison. We are also looking for programs for the NACO conference in New Orleans next fall. For those that are new, the CPD and NACP (National Association of County Planners) used to hold a joint annual meeting at the APA national conference, however

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APA would like to keep the meetings separate and have only the APA CPD annual meeting at the APA conference.

**6. 2014 Elections – Chair-elect, Secretary, Treasurer**

Executive Committee members were introduced. Upcoming vacancies for Chair-Elect, Secretary, and Treasurer were noted. Chair Brown stated Mike Harper would continue as Treasurer, and Hiller West to be the Secretary. We still need nominations for a new Chair-Elect as Megan Nelms, our current Chair-Elect will take over as Chair at the next annual meeting. It was requested that the Chair-Elect position be noticed in the upcoming newsletter.

Tim discussed with the group how APA wants to consolidate elections and that CPD will participate in the pilot. The call for nominations is next month. New officers will take over on January 1, however CPD's bylaws say new officers begin their positions after the annual meeting. Keith has been part of the nominating committee in the past, so hopefully he will continue.

**7. Membership Survey**

Tim discussed the membership survey and is hoping to find out who did it last time – as he would not like to reinvent the wheel, if possible. APA will assist us however we need to provide the questions. APA will distribute the survey, gather the info and process the results.

**8. Reception – Sear Bar & Lounge, Monday, April 28, 2015, 6:30 – 8:30 p.m.,  
Atlanta Marriott Marquis Hotel**

Tim provided the information regarding the CPD reception scheduled for Monday night at the Marriot from 6:30-8:30 p.m. Tickets for \$10 will be available at the door.

**9. Presentation of Planning Project Awards – Tim Brown and Members of the  
Awards Committee**

There was 1 outstanding application submitted that resulted in an award. Tim thanked the awards committee for its hard work. He described the selection process and categories. The award winner was summarized and will be presented with the recognition trophy, as they were unable to attend this meeting. The award winner will be highlighted in the upcoming newsletters, and on the Division website.

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An Award of Excellence was given to Larimer County, Colorado, in the Grass Roots Initiative category for Our Lands — Our Future Recreation & Conservation Choices for Northern Colorado. For the first time in Colorado, all of the local governments in a county engaged in a comprehensive study on land conservation and nature-based recreation to evaluate successes, potential improvements, and existing gaps. The Our Lands — Our Future Recreation & Conservation Choices for Northern Colorado regional conservation study used extensive public outreach, an interactive GIS website, and dedicated engagement by nine partner agencies to produce a plan that shapes the vision of open space conservation in the county. A systematic effort was made to link the project to other important regional objectives, including demonstrating the vital role land conservation places in contributing to quality of life, maintaining agricultural production, and enhancing the region's ability to attract new businesses and maintain those that are already in place. The combined county-wide and jurisdictional-specific needs assessment, opportunity maps, financial models, and citizen priorities in Our Lands — Our Future Recreation & Conservation Choices for Northern Colorado will help conservation partners and public land managers ensure that investments are strategic, cost-effective, and representative of community values.

Royce commented that as one of the jurors for the awards determination, he was a bit disappointed that we only had one nomination. He has been a juror for many years and has enjoyed reading and learning about projects that are happening around the country.

**10. Other Business**

Tim thanked NOAA for assisting CPD with the by-right session last year, the recent newsletter and webinar. We hope to continue the partnership.

**11. Next Meeting Date**

The next Executive Committee teleconference meeting will be on June 12, 2014 at 4:00 PM EDT.

**12. Adjournment**

Chair Brown adjourned the meeting at 8:00 PM (EDT).